

AGREEMENT

1980 -- 1983



LIBRARY
Institute of Management and

00T 3 n 1980

between

RUTGERS UNIVERSITY

THE BOARD OF TRUSTEES

of

GLOUCESTER COUNTY COLLEGE

and

THE INTERNATIONAL UNION OF

ELECTRICAL, RADIO AND MACHINE WORKERS, AFL-CIO

in behalf of

CLERICAL EMPLOYEES

of

GLOUCESTER COUNTY COLLEGE LOCAL 442-IUE, AFL-CIO



TABLE OF CONTENTS

ARTICLE I	- Ge	eneral Conditions	1	
	1.	.1 Purpose	1	
	1.	.2 Recognition	1	
	1.	.3 Contrary to Law	1	
ARTICLE II	- Rí	ights of Parties	2	
	2.	.1 Right to Organize	2	
	2.	.2 Discrimination	2	
	2.	.3 Rights and Function of Management	2 -	3
	2.	4 Checkoff	3	
	2.	5 Representation Fee for Non-Members	4	
	2.	6 Safety Conditions	4	
	2.	7 Bulletin Boards	5	
	2.	8 Union Visitation	5	
	2.	9 Elected International Union Position	5	
ARTICLE II	II - Ho	ours and Overtime Compensation	6	
	3.	.1 Work Week	6	
	3.	.2 Rest Period	6	
	3.	.3 Notification of Change	6	
	3.	.4 Overtime Compensation	7	
	3.	.5 Notice for Overtime	7	
	3.	.6 Reporting In	7 -	8
	3.	.7 Excused for Injury	8	
	3.	.8 Performance Notice	8	
ARTICLE IN	/ - Se	eniority	9	
	4.	.l Definition	9	
	4.	.2 Layoff	9	
	4	3 Recall	a	

TABLE OF CONTENTS (continued)

	4.4	Seniority for Union Officers	10
	4.5	Termination	10
	4.6	Military Leave	10
	4.7	Child Rearing Leave	10 - 11
ARTICLE V -	- Emplo	yee Benefits	12
	5.1	Annual Vacation	12
	5.2	Sick Leave	12 - 13
	5.3	Family Illness	13
	5.4	Bereavement	13
	5.5	Holidays	13
	5.6	Medical Insurance	13
	5.7	Prescription Plan	13
	5.8	Insurance Carrier(s)	14
	5.9	Supplemental Insurance Fund	14
	5.10	Retiree Coverage	14
	5.11	Tuition Waiver	14
	5.12	Personal Leave	14 - 15
	5.13	Jury Duty	15
ARTICLE VI	- Griev	ance Procedure	16
	6.1	Definition	16
	6.2	Steps	16 - 17
	6.3	Conditions	18
ARTICLE VII	- Salar	y Schedule	19
	7.1	Per-Annum Salary	19 - 20
	7.2	Starting Salaries	20 - 21
	7 2	Vacancias	0.1

TABLE OF CONTENTS (continued)

	7.4 Job Descripti	ons	 	 21
	7.5 New Employees		 	 21
	7.6 Temporary Emp	loyees	 	 21
ARTICLE VIII	- Agreement Terms .		 	 22
	8.1 Scope of Agre	ement	 	 22
	8 2 Term and Noti	CA		22

AGREEMENT

Between the Board of Trustees of Gloucester County College, operating under the provision of Public Laws of 1974, Chapter 123 of the State of New Jersey

AND

The International Union of Electrical, Radio and Machine Workers,

AFL-CIO, in behalf of the Clerical Employees of Gloucester County College,

members of Local 442, IUE, AFL-CIO.

This Agreement entered into this first day of October 1980, by and between the Board of Trustees of Gloucester County College, hereinafter called the Board, and the International Union of Electrical, Radio and Machine Workers, AFL-CIO, hereinafter called the Union, represents a complete agreement between the parties.

ARTICLE I

GENERAL CONDITIONS

1.1	PURPOSE	1
	It is the intent and purpose of the parties hereto to set forth	2
	herein the Agreement covering rates of pay, hours of work, and con-	3
	ditions of employment to be observed by the parties hereto and to	4
	secure closer and more harmonious relations between said parties.	5
1.2	RECOGNITION	6
	The Board recognizes the International Union of Electrical, Radio	7
	and Machine Workers, AFL-CIO Local 442 as the exclusive bargaining	8
	agent for employees in the secretarial, clerical and telephone	9
	operator categories for the purpose of collective bargaining in	10
	respect to wages, hours and working conditions.	11
	The term "employees" as used in this agreement shall include all	12
	full-time and regular part-time secretarial and clerical personnel	13
	but excluding those employees in the supervisory and confidential	14
	positions as specified in the list attached to the PERC certifica-	15
	tion of representative statement dated March 8, 1972 and PERC	16
	determination of June 22, 1978.	17
1.3	CONTRARY TO LAW	18
	If any provision of this agreement or any application of this agree-	19
	ment to any employee or group of employees shall be found contrary	20
	to law, then such provision or application shall be void, but all	21
	other provisions or applications of this agreement shall continue	22
	in full force and effect.	23

ARTICLE II

RIGHTS OF PARTIES

2.1	RIGHT TO ORGANIZE	1
	All present and newly hired employees, covered by this agreement	2
	may on the thirtieth (30th) calendar day of employment, or thirty	3
	(30) days after the effective date of this agreement, whichever is	4
	the later, become members in good standing of the union and may	5
	maintain membership in the union during the life of this agreement.	6
2.2	DISCRIMINATION	7
	There shall be no discrimination, interference, restraint, intimi-	8
	dation or coercion by the Board and its representatives or by the	9
	union and its representatives on account of any employee's sex, race,	10
	color, creed, marital status or national origin.	11
	There shall be no discrimination against any employee on account of	12
	membership in the union.	13
2.3	RIGHTS AND FUNCTION OF MANAGEMENT	14.5
	Subject to the provisions of this Agreement, the union agrees that	15
	supervision, management and control of Gloucester County College	16
	operations are exclusively the function of the administration and	17
	the Board and that the Board has the right to make such reasonable	18
	rules and regulations as it considers necessary or advisable for	19
	the orderly and efficient conduct of its operations.	20
	It is the prerogative of the Board from time to time to modify,	21
	change, to select and determine all qualifications of employees,	22

and the methods by which such qualifications are to be determined; to assign employees as the Board shall in its judgment determine proper; to fix all or any assignments as to wages and hours which need to be uniform.

The exercise by the Board of any one or more of its prerogatives, as set forth above, shall not at any time be subject to collective bargaining as provided in the Agreement; subject always to the right of the Union to bargain collectively with the Board with respect to salaries, grievances, and other conditions of employment, referred to in the Agreement. The Board retains all rights not specifically conferred upon the Union.

2.4 CHECKOFF

For the duration of this Agreement, the College shall deduct the monthly union dues and initiation fees, if payment is payable, on a pro-rata bi-weekly basis, for those employees in the bargaining Union whose written and signed authorization has been obtained by the Union and forwarded to the Office of Personnel Services of Gloucester County College.

The College shall forward a check for the total of such deductions to the Financial Secretary of Local 442, IUE by the 15th day of the month following the month for which deductions are made. The following dues deduction authorization shall be in the form as indicated on Appendix I.

2.5 REPRESENTATION FEE FOR NON-MEMBERS

A. The Union President shall submit to the college personnel office a list of names of employees covered by this contract who are not currently dues paying members. The college, in compliance with State law and this agreement, will deduct from such employees' pay a representation fee equal to 85% of the amount set for Union members. (This amount will be determined by the Union Treasurer, and is to be paid by payroll deduction.)

- B. It is agreed by the parties to this Agreement that the Board shall have no other obligation or liability, financial or otherwise, (other than set forth herein) because of actions arising out of the understandings expressed in the language of this Article. It is further understood that once the funds deducted are remitted to the Union, the disposition of such funds thereafter shall be the sole and exclusive obligation and responsibility of the Union.
- C. The Union shall indemnify and save the Board (and College) harmless against any and all claims, demands, suits or other forms of liability including reasonable legal and/or representation fees resulting from any of the provisions of this Article or in reliance on any list, notice or assignment furnished under this Article.

2.6 SAFETY CONDITIONS

The President of the College or his designee and the Union chair
person or their designee shall comprise The Safety Committee.

23

They shall meet monthly to review safety conditions for employees.

24

The recommendations of the Safety Committee shall be forwarded to

25

the Board of Trustees for consideration.

26

2.7 BULLETIN BOARDS

The College shall make available to the Union a bulletin board for the purpose of posting official Union notices.

1

2

3

4

5

6

7

8

9

11

12

13

14

15

16

17

18

19

20

21

22

23

24

2.8 UNION VISITATION

Officers or representatives of the Union (i.e., President, Vice-President, International Representative) shall, upon notice to the President of the College or his designee, be admitted to the College during working hours for the purpose of ascertaining whether or not this agreement is being observed by the parties or for assisting in 10 the adjustment of grievances.

2.9 ELECTED INTERNATIONAL UNION POSITION

Any one member of this bargaining unit will be granted a one year unpaid leave of absence to serve in an elected or designated International Union position. Application for such leave must be made at least 45 calendar days prior to the effective date of such leave, and notice of intent to return must be given at least 45 calendar days prior to expected date of return. If notice of intent to return is not received prior to the required date then this shall be understood as resignation.

A maximum total of five (5) unpaid days for convention attendance will be granted each year between July 1 and June 30. No more than one (1) Union member may use part of this total aggregate amount of leave at any one time, and application for such leave must be made at least thirty (30) days prior thereto.

ARTICLE III

HOURS AND OVERTIME COMPENSATION

3.1	WORK WEEK	ı
	The standard work week shall be thirty-five (35) hours per week,	2
	Monday through Friday, seven working hours per day, five (5) days	3
	per week, exclusive of one hour for lunch.	4
	The College shall not be limited by any provision in this agreement	5
	from establishing a standard five-day work week other than Monday	6
	through Friday.	7
	Staffing of any other shift will be offered by seniority first per	8
	job category. In the event no one accepts, the least senior qualified	9
	employee per job category will work the required time.	10
3.2	REST PERIOD	11
	All employees will be allowed a fifteen (15) minute break in the	12
	morning and a fifteen (15) minute break in the afternoon as	13
	scheduled by the respective supervisors.	14
3.3	NOTIFICATION OF CHANGE	15
	The Union shall be notified of any proposed changes in the above	16
	working schedule. Any differences or disputes concerning any such	17
	proposed changes shall be handled through the grievance procedure.	18
	Except in unusual circumstances when it cannot be anticipated, a	19
	Union member will be notified at least one week in advance of a	20
	permanent reassignment of duties.	21

3.4	OVERTIME COMPENSATION	1
	All work performed in excess of thirty-five (35) hours and up to	2
	forty (40) hours in the standard work week shall be paid at the	3
	regular straight time rate.	4
	All work performed in excess of forty (40) hours or on days other	5
	than during a standard work week and on Sundays shall be paid at one	6
	and one-half $(1-1/2)$ times the regular straight time rate. All work	7
	performed on Board approved holidays shall be paid at two and one-	3
	half (2-1/2) times the regular straight time rate.	9
	Union members, who have completed a normal work day and are required	10
	to return to work for evening assignments, will be entitled to a	11
	\$5.00 dinner allowance.	12
3.5	NOTICE FOR OVERTIME	13
	If overtime is required, the administration will endeavor to give	14
	notice of twenty-four (24) hours of overtime requirements and	15
	notice of forty-eight (48) hours of requested Sunday and holiday	16
	overtime. However, such notice shall be at least four (4) hours prior	17
	to the commencement of an overtime requirement unless agreed to	18
	by the employee.	19
	No employee shall be compelled to work overtime on Sundays and	20
	holidays.	21
3.6	REPORTING IN	22
	Employees who report to work at their regular starting time and have	23
	not been given sufficient notice not to report, shall be guaranteed	24
	at least seven (7) hours work or pay, except when the inability to	25
	provide seven (7) hours work is due to an "act of God" beyond the	26
	control of the Board.	27

	Employees shall be expected to report to work even though the	1
	College is closed for emergencies or inclement weather (per 814),	2
	unless notified to the contrary by the Personnel Office.	3
3.7	EXCUSED FOR INJURY	4
	If any employee is injured in the performance of their duties during	5
	the course of the work day and requires medical or surgical attention,	6
	and is advised by medical personnel or the nurse not to return to	7
	work that day, they will be paid the balance of the regular work	8
	day on which such injury occurs at their regular hourly rate.	9
3.8	PERFORMANCE NOTICE	10
	Each Union member will be notified in writing of disciplinary	11
	violations in performance of assigned duties and shall be entitled	12
	to sign such material prior to incorporation in their permanent	13
	personnel file, and upon request and at a reasonable time, may see	14
	their nersonnel file	15

ARTICLE IV

<u>SENIORITY</u>

4.1	DEFINITION	1
	Seniority shall be defined as the employee's length of continuous	2
	service beginning with the original date of reporting to work.	3
4.2	LAYOFF	4
	A. When reducing the work force, the least senior employee within	5
	the job category will be given a two (2) week layoff notice (except	6
	in the case of an act of God) and will be placed up for disposition.	7
	B. An employee not having sufficient seniority to retain a job with-	8
	in his/her job category will be permitted to displace the least	9
	senior employee in another job category, seniority permitting, pro-	10
	viding the employee can fulfill the requirements of the job.	11
	C. An employee not fulfilling the requirements of the job as out-	12
	lined in above paragraph B will then be laid off and placed on	13
<u>`</u> \$	recall list.	14
4.3	RECALL	15
	All employees shall be notified by certified mail, directed to the	16
	address of the employee as stated in the College records, to return	17
	to work and be allowed five (5) work days in which to report to	18
	work after such notice before any loss of seniority occurs.	19
	Employees on layoff shall be recalled to work prior to the Board	20
	hiring new employees for the jobs open by the layoffs. Employees	21
	shall be eligible for recall when on layoff for a period not to	22
	exceed eighteen (18) months.	23

4.4	SENTORITY FOR UNION OFFICERS	ı
	All Union officers employed at Gloucester County College (i.e.,	2
	President and Vice-President of Local 442, Union Chairperson, and	3
	Union Shop Steward of GCC), shall be deemed to have super seniority	4
	insofar as layoffs are concerned during the term of office to which	5
	they are elected. They will be returned to their regular standing	6
	on the seniority list upon termination of office.	7
4.5	TERMINATION	8
	Seniority shall cease upon voluntary termination, discharge for just	9
	cause, and failure to return to work when recalled.	10
	The Union chairperson shall be notified immediately of all discharges.	11
	If a grievance is to be initiated because of a discharge, it shall	12
	be processed commencing with Step 2 of the grievance procedure.	13
	If any discharge for just cause is found to be unfair or dis-	14
	criminatory, the employee shall be reinstated with full seniority	15
	rights and retroactive pay for all time lost, subject to any agree-	16
	ment made between the Union and the College authorities or subject	17
	to the decision of an arbitrator.	18
4.6	MILITARY LEAVE	19
	All military leaves shall be dealt with in accordance with applicable	20
	Federal and Local regulations.	21
4.7	CHILD REARING LEAVE	22
	Employees of either sex shall be granted unpaid leave of absence	23
	up to one (1) year for care of a newborn child under one-hundred-	24
	twenty (120) days of age at the time the leave commences (or for	25

an adopted child less than five (5) years of age) provided that	1
where possible at least sixty (60) days prior written notice is	2
given the College. During such leave benefits shall be frozen.	3

ARTICLE V

EMPLOYEE BENEFITS

5.1	ANNUAL VACATION	1
	Employees shall receive ten (10) working days of vacation for the	2
	first year of employment, earned at the rate of one day per month	3
	commencing with the third month. After the first full year up to	4
	five (5) full years of service, the employee will receive twelve (12)	5
	working days vacation per year earned at the rate of one day per	6
	month. Commencing with the sixth (6th) year of service, the employee	7
	will receive fifteen (15) working days vacation per year earned at	8
	the rate of one and one-fourth $(1-1/4)$ days per month.	9
	Vacation time must be taken in the college fiscal year or within	10
	two and one-half months (before October 15) of the year in which	11
	it is earned, except that seven days may be carried over until	12
	October 15 of the following year. In rare instances, vacation may	13
	be taken in the year immediately following, at the discretion of	14
	the President.	15
	Vacation schedules are the responsibility of the supervisor and	16
	should be so arranged that efficiency of the office and the college	17
	may be maintained. Seniority will be given consideration in the	18
	arrangement of vacation schedules.	19
5.2	SICK LEAVE	20
	Employees shall receive twelve (12) days sick leave per year	21
	accumulative, i.e., one (1) day per month.	22
	Sick leave is subject to medical verification if requested by	23
	supervisors.	24

	Sick leave will be credited to the employee on a pro rated basis	1
	from the time of employment for those starting other than the start	2
	of the college fiscal year.	3
5.3	FAMILY ILLNESS	4
	Employees may be absent from work because of a serious illness or	5
	contagious disease among members of the family residing in the	6
	employee's household (family includes father, mother, spouse, and	7
	children). Such time is to be charged against sick leave.	8
5.4	BEREAVEMENT	9
	A paid bereavement leave of four (4) days maximum will be allowed	10
	for each death in the immediate family. Family shall mean: father,	11
	mother, siblings, wife, husband, children, stepchildren, grand-	12
	children, grandparents, mother-in-law, and father-in-law.	13
	In the event of the death of a member of the family other than	14
	those previously listed, a Union member may be entitled to one full	15
	day to attend the funeral.	16
5.5	HOLIDAYS	17
	Holidays for the period of this contract shall be determined by	18
	action of the Board.	19
5.6	MEDICAL INSURANCE	20
	The Board shall provide for each employee, after the first two	21
	months of employment, full family coverage under Hospital Service	22
	Plan of New Jersey (Blue Cross and Blue Shield) or comparable plan,	23
	at least in services and benefit.	24
5.7	PRESCRIPTION PLAN	25
	Each employee shall receive Board initiated and funded Blue Cross	26
	of New Jersey Prescription Plan (\$1.00 Deductible, Co-Pay).	27

5.8	INSURANCE CARRIER(S)	1
	The Board and Union agree to negotiate on the merits of any proposed	2
	change in insurance carriers based on the benefits of the proposed	3
	plan(s), but not to include compensation for a less expensive plan(s).	4
	Such negotiation shall be prior to any effective change to a	5
	different plan(s).	6
5.9	SUPPLEMENTAL INSURANCE FUND	7
	The Board shall contribute \$150 per unit member to an interest	8
	bearing fund in 1981-82 and an additional \$150 per unit member in	9
	1982-83. Such supplemental insurance fund shall be jointly	10
	administered by the Union designee and the Board.	11
5.10	RETIREE COVERAGE	12
	All unit members covered by this agreement on their retirement from	13
	the College shall be eligible for all health insurance coverage	14
	currently in force at the member's expense and at no cost to the	15
	College.	16
5.11	TUITION WAIVER	17
	Following the close of registration for both full and part-time	18
	students, employees and their dependents, will be granted entrance,	19
	credit and waiver of tuition and activity fee to any class still	20
	open. Dependents shall mean: spouse and children.	21
5.12	PERSONAL LEAVE	22
	Employees may be granted two (2) days personal leave with pay for	23
	bona fide personal business which cannot be handled outside of	24
	regular working hours, such as:	25
	A. Real estate closing	26
	B. Marriage of the unit member or a member of his/her immediate	27
	family	28

	C.	Graduation of a member of the immediate family	1
	D.	Required appearance in court wherein the employee is not in	2
		party and suit with the College	3
	Req	uest for such leave shall be in writing, except in the case of	4
	an	emergency. In a personal emergency situation the employee	5
	sha	ll notify the Personnel Office as soon as possible.	6
5.13	JUR	Y DUTY	7
	Emp	loyees who are required to be absent from work to serve on jury	8
	dut	y shall be paid the difference between the daily jury duty pay	9
	and	their regular straight time daily pay.	10

ARTICLE VI

GRIEVANCE PROCEDURE

6.1	DEFINITION	1
	A grievance is a claim by an employee, covered by the agreement,	2
	that there has been a violation of the agreement. Each grievance	3
	filed will be accepted even if the viability is denied.	4
6.2	STEPS	5
	The procedure for handling a grievance is outlined below. The	6
	purpose of this procedure is to secure, at the lowest level, an	7
	equitable solution to the claim.	8
	STEP 1	9
	Between the aggrieved employee on one hand and the immediate super-	10
	visor on the other hand. If no satisfactory agreement is reached	11
	between them in twenty-four (24) clock hours (except on Fridays or	12
	holidays when it should carry over to the next working day), the	13
	grievance shall be referred to:	14
	STEP 2	15
	The Union representative (or designee) on the one hand and the	16
	President (or designee) and the immediate supervisor on the other	17
	hand. If no satisfactory agreement is reached between them within	18
	seven (7) working days, the matter will be reduced in writing and	19
	referred to:	20
	STEP 3	21
	A grievance committee composed of the Union representative or	22
	designee on the one hand and the President of the College or	23
	designee on the other hand. If no satisfactory agreement is reached	24
	between them within seven (7) days, the matter shall be referred to:	25

STEP 4	1
The Board of Trustees or their designees who shall review the	2
grievance and attempt to resolve it to the satisfaction of the	3
aggrieved employee. If no satisfactory agreement is reached within	4
twenty (20) calendar days, the matter shall be dealt with as follows:	5
STEP 5	6
All differences, disputes or grievance between the parties that are	7
not satisfactorily settled after the steps indicated above, shall at	8
the request of either party be submitted to arbitration within fifteen	9
(15) days to the American Arbitration Association. Neither the Board	10
nor the Union shall be permitted to assert in such arbitration pro-	11
ceeding any ground or to rely on any evidence not previously dis-	12
closed to the other party. The arbitrator shall have no power to	13
alter, add to or subtract from the terms of this agreement.	14
STEP 6	15
Copies of the arbitrator's determination shall be given to each	16
party to this contract within thirty (30) days of hearing.	17
Acknowledging binding arbitration as the means of resolution for	18
any dispute arising under the terms of this Agreement, the Union	19
and all secretaries/clerks shall not cause, engage in, or sanction	20
any strike, slow-down, or other concerted action for the duration	21
of this Agreement because of any dispute or disagreement between	22
the College, or its representatives, and the Union, or any and all	23
secretaries/clerks, or between any other persons, or other employees	24
or organizations who are not signatory parties to this Agreement.	25

6.3	CONDITIONS	1
	A. All time spent, during normal working hours, in the adjustment	2
	of grievances and arbitration will be paid at straight time.	3
	B. The time for meetings or for giving of decisions at each step	4
	above may be extended by mutual agreement of the parties involved	5
	in the particular or respective steps.	6
	C. The Union and the Board shall share equally the arbitrator's	7
	fee and expenses.	8
	D. The Union and the Board shall have the right to bring in the	9
	aggrieved person(s) in any of the above steps of the grievance	10
	procedure as outlined above.	11
	E. Anything to the contrary not withstanding, any challenge to the	12
	propriety of a discharge must be filed in writing to the Board	13
	within five (5) working days from the date of the discharge or the	14
	same will be deemed to have been waived.	15
	F. A grievance may be withdrawn at any level.	16

ARTICLE VII

SALARY SCHEDULE

7.1	Each member of the bargaining	unit in	the employment of the Coll	ege 1
	during the 1979-80 fiscal year	· shall h	ave his/her annual salary	2
	adjusted by \$800 per annum including increment for each of the first			
	two years of this contract's duration.			4
	All Union employees are classified as Level I except as otherwise			se 5
	noted.			6
	Current security guard shall have his 1980-81 salary adjusted by			
	\$800 per annum each of the fir	rst two y	ears of this three (3) yea	ar 8
	agreement.			9
	PER-ANNUM SALARY			10
	LEVEL I:			11
	1980-81 Work Year			12
	Initial hire, July 1, 1980		\$ 8,500	13
		(a)	8,800	14
		(b)	9,100	15
		(c)	9,400	16
		(d)	9,700	17
the .		(e)	10,000	18
		(f)	10,300	19
		(g)	10,600	20
	1981-82 Work Year			21
	Initial hire, July 1, 1981		\$ 9,000	22
		(a)	9,300	23
		(b)	9,600	24
		(c)	9,900	25
		(d)	10,200	26

	(e)	\$10,500		1
	(f)	10,800		2
	(g)	11,100		3
	(h)	11,400		4
LEVEL II:				5
Classification includes:				6
Bookkeeper/Typist				7
Clerk-Stenographer				8
Data Processing Systems	: Clerk			9
Project Clerk				10
Records Statistics Cler	· k			11
Secretary				12
Stockroom/Receiving Cle	erk			13
LEVEL III:				14
Classification includes:				15
Team Coordinator				16
Telecommunications Coor	dinator			17
STARTING SALARIES				18
Effective July 1, 1980, mini	mum start	ing salary is \$8,50	00, Level I	19
Classification.				20
Effective July 1, 1981, mini	imum start	ing salary is \$9,0	00, Level I	21
Classification.				22
Level II Classification shal	ll receive	an additional \$30) salary	23
factor.				24
Level III Classification sha	all receiv	e an additional \$60	00 salary	25
factor.				26

7.2

	Night Shift differential for switchboard operator(s) on a	1
	1:30 P.M. to 9:30 P.M. shift shall be \$150 per annum pro rata.	2
7.3	VACANCIES	3
	If a job opening occurs in a Level II or Level III classification	4
	within the bargaining unit, then the appointment shall be given	5
	to the most senior employee who bids, if such senior employee	6
	meets established qualifications for the vacant position.	7
	If a Level II or Level III employee wishes to bid for a lower	8
	(Level I) vacancy then such employee shall be given that position	9
	at the appropriate rate for that level (if qualified) prior to	10
	appointing new hires.	11
7.4	JOB DESCRIPTIONS	12
	A. Job duties and job classifications will be established by	13
	management.	14
	B. Any new or revised job description will be presented to the	15
	Union five (5) working days before they are made effective.	16
	C. Changes in terms and conditions of employment or establishment	17
	of new or additional functions shall be first negotiated with the	18
	Union in accordance with Chapter 123, P.L. 1974.	19
7.5	NEW EMPLOYEES	20
	New employees will be hired at the minimum salary in the given	21
	classification for a probationary period of 90 days.	22
7.6	TEMPORARY EMPLOYEES	23
	A temporary employee will be considered to achieve probationary	24
	status after thirty (30) consecutive work days and will be eligible	25
	for Union membership under the terms of this Agreement.	26

ARTICLE VIII

AGREEMENT TERMS

8.1	SCOPE OF AGREEMENT		1
	This Agreement incorporates the ent	ire understanding of the parties	2
	on all matters which were or could	have been the subject of	3
	negotiation. During the term of th	is Agreement neither party shall	4
	be required to negotiate with respe	ect to any such matter whether or	5
	not within the knowledge or contemp	olation of either or both of the	6
	parties at the time they negotiated	or executed this Agreement.	7
8.2	TERM AND NOTICE		8
	A. For 1982-83 negotiations shall	be limited to a salary reopener as	9
	well as one (1) article of choice f	for each party. Such article shall	10
	not encompass an item specifically	modified for 1982-83 as a result	11
	of these negotiations.		12
	B. This Agreement shall be effecti	ive for the period July 1, 1980	13
	through June 30, 1983. Between Apr	ril 1, 1983 and April 15, 1983	14
	either party may give written notic	ce to the other of its intention to	15
	terminate, modify, or supplement th	nis Agreement. Such negotiations	16
	for a subsequent Agreement shall co	ommence no later than fifteen (15)	17
	calendar days thereafter.		18
	BOARD OF TRUSTEES	INTERNATIONAL UNION OF ELECTRICAL, RADIO AND MACHINE WORKERS, AFL-CIO	19 20 21
by Chai	rperson, Board of Trustees	by International Representative, IUE, FL-CIO	22 23 24
by_ Secr	etary, Board of Trustees	by for Local 442 President	25 26
DATE	10/1/80	for Local 442, IUE, AFL-CIO Karksum M. Frederick	27 28

APPENDIX I

CHECKOFF AUTHORIZATION

IUE LOCAL 442

GLOUCESTER COUNTY	COLLEGE, Sewell, New J	Jersey (Effective Date)
(Name of College a	nd Location)	(Ellective bate)
I authorize and di	rect that you checkoff	f from my first pay of each
month an amount eq	ual to IUE Local 442 m	membership dues, including
initiation fee (if	payable) and to promp	otly remit same to Local 442,
International Unio	n of Electrical Worker	rs (Affiliated with the
AFL-CIO).		
This checkoff is v	alid and is not revoca	able until:
A. The expi	ration of contract; o	r
B. One Year	from signature.	
Revocation shall b	e in effect only if I	give you and Local 442,
International Unio	on of Electrical, Radio	o and Machine Workers
written notice by	individual certified	mail, return receipt
requested.		
Date	and the second s	Signature

•
•