Agreement

between

Borough of Garwood

www.garwood.org



LOCAL NO. 11 affiliated with INTERNATIONAL BROTHERHOOD OF



www.teamster.org

January 1, 2016 through December 31, 2019

Table of Contents

ARTICLE 1. RECOGNITION	3
ARTICLE 2. MANAGEMENT RIGHTS AND RESPONSIBILITIES	3
ARTICLE 3. UNION SECURITY	4
ARTICLE 4. CHECK-OFF OF UNION FEES	4
ARTICLE 5. PROBATIONARY PERIOD	7
ÁRTICLE 6. EMPLOYEE RIGHTS AND RESPONSIBILITIES	7
ARTICLE 7. HOURS OF WORK AND OVERTIME	8
ARTICLE 8. SENIORITY	9
ARTICLE 9. FORCE ADDITIONS AND REDUCTIONS	9
ARTICLE 10. NON-DISCRIMINATION	10
ARTICLE 11. HOLIDAYS	10
ARTICLE 12. VACATIONS	11
ARTICLE 13. LEAVE OF ABSENCE	12
ARTICLE 14. PAID SICK LEAVE	12
ARTICLE 15. BEREAVEMENT PAY	13
ARTICLE 16. JURY DUTY	13
ARTICLE 17. VETERANS RIGHTS AND BENEFITS	13
ARTICLE 18. DISCHARGE	14
ARTICLE 19. GRIEVANCE PROCEDURE AND ARBITRATION	14
ARTICLE 20. UNIFORMS	15
ARTICLE 21. MISCELLANEOUS PROVISIONS	16
ARTICLE 22. SAFETY AND HEALTH	16
ARTICLE 23. WELFARE AND PENSION BENEFITS	16
ARTICLE 24. WAGES	17
ARTICLE 25. LONGEVITY	18
ARTICLE 26. STRIKES AND LOCK-OUTS	18
ARTICLE 27. SEPARABILITY	19
ARTICLE 28. TEAMSTERS LOCAL 11 EDUCATION FUND	19
ARTICLE 29 DURATION OF AGREEMENT	19

THIS AGREEMENT made and entered into as of the 25th day of October, 2016, between the BOROUGH OF GARWOOD, a Municipal Corporation of the State of New Jersey, hereinafter referred to as the "BOROUGH" or "EMPLOYER", and LOCAL 11, affiliated with the INTERNATIONAL BROTHERHOOD OF TEAMSTERS, a labor organization, located at 810 Belmont Avenue, North Haledon, New Jersey, hereinafter referred to as the "UNION".

WITNESSETH:

WHEREAS, the Union has presented proof that it represents the Borough of Garwood Department of Public Works employees, excluding supervisory, office, clerical and seasonal employees; and

WHEREAS, the Borough, by virtue thereof, has recognized the said Union as the sole and exclusive bargaining agent for all the Borough of Garwood Department of Public Works employees, excluding supervisory, office, clerical and seasonal employees of the Borough of Garwood, New Jersey.

NOW, THEREFORE, it is mutually agreed between the parties hereto that the following agreement shall become effective.

ARTICLE 1. RECOGNITION

Section 1. The Borough hereby recognizes the Union as the sole and exclusive bargaining agent for all employees now employed or to be employed by the Borough of Garwood Department of Public Works, excluding supervisory, office, clerical and seasonal employees of the Borough in all those matters specifically provided for herein pertaining to wages, hours, and conditions of employment.

<u>Section 2(a).</u> The bargaining unit shall consist of all Borough of Garwood Department of Public Works employees, excluding supervisory, office, clerical and seasonal employees of the Borough of Garwood, New Jersey.

<u>Section 2(b).</u> Seasonal employees shall be defined as individuals hired for a specific period of time not to exceed one hundred and twenty (120) days in a calendar year.

<u>Section 3.</u> Wherever used herein the term "Employees" shall mean and be construed only as referring to the Borough of Garwood Department of Public Works employees covered by this agreement.

ARTICLE 2. MANAGEMENT RIGHTS AND RESPONSIBILITIES

<u>Section 1.</u> The Employer hereby retains and reserves unto itself all powers, rights, authority, duties and responsibilities conferred upon and vested in it prior to the signing of this Agreement or which may hereafter be conferred upon and vested in it by the Laws

and Constitution of the State of New Jersey and of the United States of America, including, but without limiting the generality of the foregoing, the following rights:

- (a) To the management and administrative control of the operation of the Department of Public Works and its properties and facilities and the activities of its employees;
- (b) To hire all employees and to determine their qualifications and conditions for continued employment or assignment; and to promote and transfer employees;
- (c) To suspend, demote, discharge, or take other disciplinary action for good and just cause;
- (d) To determine the methods, means, and personnel by which Department operations are conducted;
 - (e) To determine the content of job qualifications and duties;
- (f) To take all necessary actions to carry out its responsibilities in the conduct of regular business and emergencies.
- <u>Section 2.</u> The exercise and application of the foregoing powers, rights, authority, duties or responsibilities of the Department, the adoption of policies, rules, regulations, and practices in furtherance thereof, and the use of judgment and discretion in connection therewith shall be limited only by the terms of this agreement and then only to the extent such terms hereof are in conformance with the Constitution and Laws of New Jersey and of the United States of America.

ARTICLE 3. UNION SECURITY

<u>Section 1.</u> The Employer agrees it will give effect to the following form of Union Security:

- (a) All present full-time employees who are members of the Local Union on the effective date of this Agreement can remain members of the Local Union in good standing by payment of the regular monthly dues. All present full time employees who are not members of the Local Union will pay a Representation Fee as set forth hereafter.
- (b) It is agreed that at the time of hire, newly hired employees, who fall within the bargaining unit, will be informed that they have the chance to join the Union thirty (30) days thereafter or pay to the Local Union a Representation Fee.

ARTICLE 4. CHECK-OFF OF UNION FEES

Section 1(a). The Employer hereby agrees to deduct from the wages of employees by means of a check-off the dues uniformly required by the labor organization pursuant to the provisions of N.J.S.A. 52:14- 15.9E. The Employer, after receipt of written authorization from each individual employee, agrees to deduct from the salaries of said

employees their monthly dues and initiation fees. Such deductions shall be made from the 2nd salary paid to each employee during the month and such deduction made the 1st month shall be a double deduction and thereafter the regular deduction shall apply to dues owed for the following month.

<u>Section 1(b).</u> In making the deductions and transmittals as above specified, the Employer shall rely upon the most recent communication from the Union as to the amount of monthly dues and proper amount of initiation fee. The total amount deducted shall be paid to the Union within fifteen (15) calendar days after such deduction is made.

Section 1(c). The Union shall indemnify and hold the Borough harmless against liability which may arise because of actions of the Borough in deduction and transmission of the union membership dues. The Borough will make available to the Union any information within its control for which the Union would have reasonable need to defend against any such liability, except in instances of the Borough's gross negligence.

Section 2. Representation Fee

- (a) If an employee does not become a member of the Union during any membership year (from January 1 to the following December 31) which is covered in whole or in part by this Agreement, said employee will be required to pay a Representation Fee to the Union for that membership year. The purpose of this fee will be to offset the employee's per capita cost of services rendered by the Union as majority representative.
- (b) Prior to the beginning of each membership year, the Union will notify the Employer in writing of the amount of the regular membership dues and initiation fees charged by the Union to its own members for that membership year. The Representation Fee to be paid by non-members will be equal to 85% of that amount.

In order to adequately offset the per capita cost of services rendered by the Union as majority representative, the Representation Fee should be equal in amount to the regular membership dues and initiation fees charged by the Union to its own members, and the Representation Fee has been set at 85% of that amount solely because that is the maximum presently allowed by law. If the law is changed in this regard, the amount of the representation fee automatically will be increased to the maximum allowed, said increase to become effective as of the beginning of the Union membership year immediately following the effective date of the change.

The Union will indemnify and hold the Borough harmless against liability which may arise because of action of the Borough in deduction and transmission of the representation fee. The Borough will make available to the Union any information within its control for which the Union would have reasonable need to defend against any such liability action except in instances of the Borough's gross negligence.

(c) 1. Once during each membership year covered in whole or in part by this agreement, the Union will submit to the Employer a list of those employees who have not

become members of the Union for the then current membership year. The Employer will deduct from the salaries of such employees, in accordance with paragraph 2 below, the full amount of the Representation Fee and promptly will transmit the amount so deducted to the Union.

- (c) 2. The Employer will deduct the Representation Fee in equal installments, as nearly as possible, from the paychecks paid to each employee on the aforesaid list during the remainder of the membership year in question. The deductions will begin with the first paycheck paid:
 - a. 10 days after receipt of the aforesaid list by the Employer; or
- b. 30 days after the employee begins his or her employment in a bargaining unit position, unless the employee previously served in a bargaining unit position and continued in the employ of the Employer in a non-bargaining unit position or was on layoff, in which event the deductions will begin with the first pay check paid 10 days after the resumption of the employee's employment in a bargaining unit position, whichever is later.
- (c) 3. If an employee who is required to pay a Representation Fee terminates his or her employment with the Employer before the Union has received the full amount of the Representation Fee to which it is entitled under this Article, the Employer will deduct the unpaid portion of the fee from the last pay check paid to said employee during the membership year in question.
- (c) 4. Except as otherwise provided in this Article, the mechanics for the deduction of Representation Fees and the transmission of such fees to the Union will, as nearly as possible, be the same as those used for the deduction and transmission of regular membership dues to the Union.
- (c) 5. The Union will notify the Employer in writing of any changes in the list provided for in paragraph 1 above and/or the amount of the Representation Fee, and such changes will be reflected in any deductions made more than 10 days after the Employer received said notice.
- (c) 6. On or about the last day of each month beginning with the month this agreement becomes effective, the Employer will submit to the Union a list of all employees who began their employment in a bargaining unit position during the preceding 30-day period. The list will include names, job titles, and dates of employment for all such employees. The Employer further agrees to notify the Union in the event dues for an employee cannot be deducted from the designated salary and the reason thereof.
- (c) 7. Teamster Local 11 shall establish and maintain at all times a demand and return system as provided by N.J.S.A. 34-13A-5.5(c) and 5.6, and membership in Teamster Local 11 shall be available to all employees in the unit on an equal basis at all times. In the event Teamster Local 11 fails to maintain such a system, or if membership is not so available, the Employer shall immediately cease making said deductions.

ARTICLE 5. PROBATIONARY PERIOD

Section 1. All newly hired full time employees covered by this agreement shall serve a probationary period of one (1) year. The probationary period of any such employee may be extended for an additional three (3) months period, at the recommendation of the Superintendent of Public works and with the concurrence of the Union; the Union's permission to so extend the probationary period shall not be unreasonably withheld.

Section 2. During the aforementioned probationary period, the Borough may discharge such employee for any reason whatsoever. Any employee discharged during such probationary period, shall not have recourse to the Grievance Procedure as set forth in this agreement. The Borough shall have no responsibility for the re-employment of newly engaged probationary employees if they are dismissed during the probationary period.

ARTICLE 6. EMPLOYEE RIGHTS AND RESPONSIBILITIES

<u>Section 1.</u> No full-time employee shall make or be required to make any agreement or enter into any understanding inconsistent or conflicting with the terms of this agreement.

- <u>Section 2.</u> Employees not included in the bargaining unit with the exception of seasonal employees shall not be permitted to perform the duties of employees in the bargaining unit, except in the following situations:
 - (a) In cases of emergency.
 - (b) In cases where the job requires specialized labor.
- (c) In cases where employees presently in the bargaining unit lack the necessary qualifications to perform the job.

All determinations to be made under this Section shall be within the sole discretion of the Borough.

Section 3(a). There shall be a foreman classification rate established which shall be paid at the rate as established and determined by the Governing Body. As part of this additional rate, the foreman must be on call 24-7 and carry a communication device. The foreman must also be available for routine and emergency calls at all times during working and non-working hours.

<u>Section 3(b).</u> In the absence of the foreman, employees may be assigned to work as the acting foreman. The employee currently working with the greatest seniority when the foreman is absent, shall serve as the acting foreman. Additionally, the employee will only be considered the acting foreman after being assigned by the Superintendent of Public Works. Further, the absence of the foreman shall only occur when the foreman is

absent for a minimum of an eight (8) hour workday. The employee shall receive the same rate as the foreman shall comply with the provisions set forth in Section 3(a) above.

Section 4. Nothing in this agreement precludes the further extension of benefits to the employees described herein by the Mayor and Council of the Borough of Garwood during the term of this agreement.

ARTICLE 7. HOURS OF WORK AND OVERTIME

<u>Section 1.</u> The normal workweek shall be from Monday to Friday, inclusive, and shall be comprised of five (5) days of eight (8) hours each.

<u>Section 2.</u> Any work performed beyond eight (8) hours in any one day of the normal work week shall be considered overtime and compensated for at one and one-half (1-1/2) times the regular hourly rate of pay.

<u>Section 3.</u> Employees shall be paid at the rate of time and one-half (1-1/2) for the first ten (10) hours worked on Saturday, and double (2X) time for all hours worked thereafter.

Section 4. Employees shall be paid at the rate of double time (2X) for the first ten (10) hours worked on Sunday, and triple time (3X) for all hours worked thereafter.

<u>Section 5</u> The Borough of Garwood shall notify the employees of any Saturday or Sunday work not later than the end of the shift on Thursday of that week, except for any and/or all emergencies including, but not limited to, flood, snow removal, ice control, sewer jobs, and/or other acts of God not specifically covered in this Section.

Section 6. Overtime shall be distributed as equally as practical among the employees qualified and capable of performing the work available. On each occasion, the opportunity to work overtime shall be offered to employees according to the least number of hours worked overtime. Overtime work offered but refused by an employee shall be considered as overtime worked for the purpose of determining priority under this Section. It is further agreed that full-time employees shall have priority as to offers of overtime in preference to part-time and summer employees. An Overtime list shall be kept by the Shop Steward or his designee in his absence and presented to the Superintendent when changes occur. If changes are not given to the Superintendent, the last overtime list shall be followed. Overtime shall be mandatory for all Public Works employees for any jobs determined by the Borough and Superintendent to be detrimental to the safety and welfare of the public.

Section 7. The working shift shall be as follows:

6:30 A.M. - 3:00 P.M.

<u>Section 8.</u> In the event an employee is called back to work after the conclusion of his normal work shift, the employee will be entitled to a minimum of two (2) hours pay at the overtime rate that is applicable.

<u>Section 9. LUNCH HOUR</u> - Employees shall receive a one-half (1/2) hour lunch period unpaid normally taken between 12:00 p.m. and 12:30 p.m. The Borough reserves the right to adjust the timing of the lunch period where necessary or convenient.

ARTICLE 8. SENIORITY

- <u>Section 1.</u> Seniority is defined as all periods of active employment with the Department of Public Works, exclusive of any time spent by an employee on lay-off, during which time there shall be no accrual of seniority.
- **Section 2.** For the purposes of this agreement, seniority shall be determined by the length of continuous and uninterrupted service, computed from the date of last hire.
- <u>Section 3.</u> The Borough shall establish and maintain a seniority list of employees. The employee with the most seniority, as defined in the preceding Sections, shall head the list, to be followed by the employee with the next longest tenure, and so forth, until all employees within the Department are so listed.

<u>Section 4.</u> New full time employees except seasonal employees retained beyond the probationary period shall be considered permanent employees and their length of service with the Borough shall begin with the original date of their employment and their names placed on the seniority list as heretofore described. Such seniority list shall be kept up to date with additions and deletions as required.

ARTICLE 9. FORCE ADDITIONS AND REDUCTIONS

Section 1. The Borough agrees that it will not hire any new employees unless all of those presently employed are working the full number of scheduled hours, as defined in Article 7, subject, however, to the following conditions: should the Borough, in its discretion, determine that the employees presently working are unqualified to perform certain jobs, or that the work needed to be done requires specialized labor, then the Borough shall be free to hire persons to perform such work, regardless of the hours worked by those presently employed.

- <u>Section 2.</u> Reductions of the work force, shall be made according to the length of service with the Borough. The employee with the least seniority, as defined in Article 8, shall be laid off first, arid so on, up the seniority list. Rehiring shall likewise be accomplished; the employee with the most seniority shall be rehired first and so on down the seniority list.
- **Section 3.** The Shop Steward and the employees involved in such lay-off shall receive seventy-two (72) hours notice prior to any lay-off The Shop Steward shall have super seniority for the purpose of lay-off only.

ARTICLE 10. NON-DISCRIMINATION

It is agreed that no employee shall be discriminated against because of race, color, creed, religion, nationality, age, or sex, The Borough shall not discriminate against or interfere with any employee because of Union activities. The Union, its members and agents, shall not discriminate against or interfere with any employee covered under this agreement who is not a member of the Union.

ARTICLE 11. HOLIDAYS

Section 1. The Borough agrees to guarantee to all of the employees within the bargaining unit, the following holidays with full pay for eight (8) hours at the employee's regular straight time rate of pay, though no work is performed on such days:

General Election Day

Friday after Thanksgiving Day

One Day before Christmas Day

Veterans Day

Christmas Day

Thanksgiving Day

Day before New Year's Day

New Year's Day President's Day Good Friday

Memorial Day

Independence Day

Labor Day

In addition, employees shall be entitled to two (2) personal days off with pay.

Employee's personal birthday may not be taken before Employee's birthday. If the birthday is in the month of December, the employee may take the birthday in November. All employees hired on or after January 1, 2016 shall not be afforded the "Employee's Personal Birthday" holiday.

<u>Section 2.</u> Employees who work on any of the above holidays shall be paid double (2X) their regular straight time rate for time worked.

<u>Section 3.</u> If a holiday falls on a Saturday or Sunday, it may be celebrated and compensated accordingly on the day preceding or the day succeeding such holiday at the discretion of the Superintendent or Borough Administrator.

<u>Section 4.</u> Any employee who works on a holiday, which falls on a Saturday or Sunday, shall be compensated in accordance with Article 7. Under no circumstances shall there be pyramiding of overtime and/or holiday premiums.

<u>Section 5.</u> If a holiday falls within the vacation period of an employee, the employee shall receive pay for same or an additional day of vacation at the option of the Borough.

Section 6. If an employee fails to work the scheduled work day before or after a holiday, he will lose the holiday pay after the third such occurrence within a twelve (12) month period for those holidays listed in Section 1, unless such absence has been approved by the Superintendent of Public Works. In event of the second occurrence, a written warning will be issued.

ARTICLE 12. VACATIONS

<u>Section 1(a)</u>. The Borough agrees to grant employees hired prior to October 11, 2016, within the bargaining unit vacations in accordance with the following schedule with pay:

Calendar Year of Employment	Vacation Days Earned
First year hired prior to 6/30	6 days first year
First year hired after 7/1 and prior to 11/1	3 days first year
First year hired after 11/1	1 day first year
Second through 5th year	10 days per year
Sixth through 10th year	15 days per year
Eleventh through 15th year	18 days per year
Sixteenth through 20th year	20 days per year
Twenty-first and over	25 days per year

The above vacation compensation shall be paid on the basis of eight (8) hours per day.

An employee becomes eligible for the increased vacation leave benefit in the calendar year in which the anniversary of completing the indicated equivalent years of total full-time service occurs. In the calendar year in which the employee becomes eligible for the increased vacation for the first time, the additional vacation can only be taken after the anniversary date of employment.

No vacation time may be taken during the first three months immediately following appointment or employment. Employees hired after October 1 of any year (year one) are eligible to carry over unused vacation days earned in year one to year two.

Section 1(b). The Borough agrees to grant employees hired on or after October 11, 2016, within the bargaining unit vacations in accordance with the following schedule with pay:

Calendar Year of Employment	Vacation Days Earned
First year hired prior to 6/30	3 days first year
First year hired after 7/1 and prior to 11/1	1 days first year
First year hired after 11/1	0 day first year
Second through 5th year	5 days per year
Sixth through 10th year	10 days per year
Eleventh through 15th year	13 days per year
Sixteenth through 20 th year	15 days per year
Twenty-first and over	20 days per year

All vacation time shall be prorated during the first and last year of employment.

<u>Section 2.</u> The Borough agrees that in the event an employee leaves the employ of the Borough for any reason (other than discharge for good cause) before the vacation

period, he shall be compensated for any accrued vacation time that may be due him in accordance with the above schedule.

If an employee leaves the employ of the municipality before the end of the calendar year, having already taken the vacation allowance for the year, he or she will be charged with the unearned part of such vacation, which will be deducted from that employee's final paycheck.

<u>Section 3.</u> The vacation schedule shall be drafted by the Borough on or before the first of April of each year and posted on the bulletin board. In preparing the vacation schedule, the Borough shall endeavor to assign vacations on the basis of system-wide seniority of its employees. It is specifically agreed, however, that the assignment of all vacations shall be determined by the Borough with due regard to its efficient operation.

<u>Section 4.</u> Vacations shall be taken during the regular vacation period, between January 1st and December 31st, inclusive.

<u>Section 5.</u> All vacations must be taken within the calendar year, January 1st to December 31st except as set forth above for new employees.

ARTICLE 13. LEAVE OF ABSENCE

Upon making timely application, employees may apply to the Borough for a leave of absence without pay for a period not exceeding ninety (90) days, without loss of seniority rights. The reason for such request shall be made known to the Borough, and the Borough will give reasonable consideration to such application. In order to be valid, a grant of leave of absence must issue in writing.

ARTICLE 14. PAID SICK LEAVE

Section 1(a). Employees hired prior to January 1, 1993, shall receive fifteen (15) days-paid sick leave each year. Employees hired beginning January 1, 1993, shall receive twelve (12) days paid sick leave each year. Sick leave shall be accounted for by calendar year and shall be pro-rated for the initial calendar year of hire based upon the number of full months employed. Sick leave may be accumulated and utilized by the employee as needed in the event of illness. All employees hired on or after January 1, 2016 shall be afforded ten (10) paid sick days per year.

<u>Section 1(b).</u> All sick time shall be prorated during the first and last year of employment.

Section 2(a). Any unused sick days shall be forfeited by the employee upon termination of his employment except as hereinafter provided. Upon retirement under the Public Employment Retirement System, an employee shall receive retirement pay for unused, accumulated sick leave at fifty percent (50%) pay not to exceed the full sum of \$18,000.00. The Borough shall pay to the estate of a deceased employee an amount_equal to fifty per cent (50%) of the value of said employee's unused sick leave accumulated at the time of his death; said amount not to exceed the sum of \$18,000.00. Any employee

who is hired by another department or agency of the Borough of Garwood shall retain 50% of his unused sick leave accumulated during his employment with the D.P.W. Each employee may cash in each year's unused sick leave at the end of that calendar year equal to fifty (50%) percent of the employee's unused annual sick leave allotment. In other words, the employee shall be paid at fifty (50%) percent of the employee's regular rate for each sick day cashed in.

<u>Section 2(b).</u> All employees hired on or after May 21, 2010 will not be afforded the ability to cash in each year's unused sick leave at the end of the calendar year in compliance with N.J.S.A. 40A:9-10.4. The Borough of Garwood shall only pay supplemental compensation to an employee for accumulated unused sick leave in an amount not to exceed \$7,500. Supplemental compensation shall be payable only at the time of retirement from a State-administered or locally-administered retirement system based on the leave credited on the date of retirement in compliance with New Jersey state law.

<u>Section 3.</u> An employee who is ill for three (3) days or more shall be required to submit a doctor's certificate certifying such illness.

ARTICLE 15. BEREAVEMENT PAY

Employees shall be granted up to three (3) days off with pay at the employee's straight time rate from death to burial for the employee's immediate family. For the purposes of this Article, "immediate family" shall be deemed to include the father, mother, husband, wife, son, daughter, brother, sister, grandfather, grandmother, father-in-law and mother-in-law of each employee. Employees shall be granted two (2) days off with pay at employee's straight time rate upon the death to burial of a sister-in-law, brother-in-law, and grandfather-in-law, grandmother-in-law or legal stepparent.

ARTICLE 16. JURY DUTY

An employee who is called for jury duty will be paid eight (8) hours straight time pay for scheduled working time lost. All employees called for jury duty are required to provide proof of jury duty notice and attendance.

ARTICLE 17. VETERANS RIGHTS AND BENEFITS

Section 1. The seniority rights of all employees who enlist or who are drafted pursuant to an appropriate law now in force, or to be enacted, shall be maintained during such period of military service. Each such employee shall have the right to reinstatement to his former position or to a position of equal status at the salary rate previously received by him at the time of his induction into military service together with all salary increases granted by the Borough to said employee's previous position during the period of such military service.

Section 2. Reinstatement of veterans shall be upon application made within ninety (90) days after such an employee is honorably discharged from service. This clause shall be subject to **all** pertinent and applicable provisions of the Selective Training and Service Act, as amended.

- <u>Section 3.</u> The Borough agrees to allow the necessary time for any employee in the Reserves to perform his duties when called upon without impairment of his seniority rights.
- <u>Section 4.</u> The Borough agrees to pay an employee for all reasonable time involved in reporting for a physical examination for Military Service.
- <u>Section 5.</u> Upon return of an employee from Military Service, the employee shall displace the last employee hired.
- <u>Section 6.</u> The provisions of this Article shall apply if the Congress of the United States declares a national emergency, if the United States pursues military involvement following a declaration of war, or if the Governor of New Jersey declares a state-wide emergency.

ARTICLE 18. DISCHARGE

There shall be no discharge except for just and sufficient cause, except that a newly engaged employee shall be subject to dismissal for any cause whatsoever prior to the expiration of the probationary period. The Union shall be notified of the discharge of any employee at the time of such discharge, which notification shall set forth the reason for the discharge.

ARTICLE 19. GRIEVANCE PROCEDURE AND ARBITRATION

- Section 1. The term "Grievance" as used herein means any difference or dispute between the Borough and the Union arising from the interpretation, application, or adherence to the terms and conditions of this Agreement, with the exception of disputes over wage scales. The grievance procedure herein shall be the sole means of obtaining adjustment of such disputes. Grievances may be raised by an individual, a group of individuals, the Union (acting on behalf of an individual or group of same), or the Borough.
- <u>Section 2.</u> Grievances raised by an employee or employees, or by the Union, shall **be** subject to the following procedures:
- STEP 1. An aggrieved employee and/or the union representative shall reduce said grievance to writing and serve upon the Borough Administrator within five (5) business days from the occurrence of the grievance. Within ten (10) business days thereafter, the grievance shall be discussed between the Borough Administrator and/or designated representative and either the aggrieved employee and/or the union representative. A written decision shall be provided to the employee and/or the union representative within ten (10) business days thereafter.
- <u>STEP 2.</u> In the event the grievance is not satisfactorily settled by the discussion in Step 1, then the same shall be the subject of a conference between the Union and Mayor and Council.

- **STEP 3.** In the event the grievance is not satisfactorily settled within twenty (20) business days of the discussion in Step 2, it is agreed that either party may request New Jersey Mediation Service to appoint an arbitrator who shall have full power to hear and determine the dispute, and such determination shall be deemed final and binding.
- Section 3. Grievances raised by the Borough shall be subject to the following procedure: such grievances shall be filed directly with the Union within five (5) business days after the event giving rise to the grievance has occurred. Failure to act within five (5) business days shall be deemed to constitute abandonment of the grievance on the part of the Borough. A meeting shall be held within ten (10) business days after the filing of such grievance between the representatives of the Department of Public Works and the Union in an earnest effort to adjust the difference between the parties. In the event no such adjustment has been satisfactorily made within twenty (20) business days after such meeting, the Borough may, within ten (10) business days thereafter request New Jersey Mediation Service to appoint an arbitrator who shall have full power to hear and determine the dispute, and such determination shall be deemed final and binding.
- <u>Section 4.</u> When any grievance shall be subject to arbitration under the foregoing provisions, the cost of such arbitration shall be shared equally by the Borough and the Union. Any other expenses, including, but not limited to witnesses, shall be borne by the individual party incurring same.
- **Section 5.** Any arbitrator appointed pursuant to this Section shall have no authority to change, modify, alter, substitute, add to or subtract from the provisions of this agreement. No dispute arising out of any question pertaining to the renewal of this agreement shall be subject to the arbitration provision of this agreement.

ARTICLE 20. UNIFORMS

- **Section 1.** The Borough agrees to purchase the following for all employees when needed:
 - (a) Five (5) summer uniforms for each employee.
 - (b) Four (4) winter uniforms for each employee, including a winter jacket.
- (c) Protective clothing needed for the job, including, but not limited to, gloves, rain gear and boots.
- (d) The Borough agrees to a maximum shoe allowance per year of two hundred twenty five (\$260.00) dollars for which employees can purchase no more than two (2) pairs of shoes per year.
- (e) The Borough reserves the right to enter into an agreement with a rental uniform supply company or designated shoe supplier. Such rental garments shall be equal to the items outlined in subsections (a) and (b). If such rental company is used, all employees must utilize these garments or purchase shows from the specific vendor.

<u>Section 2.</u> The Borough, for the purpose of this Section, reserves the right to designate a uniform supplier. Should an employee choose to obtain his uniforms elsewhere, he will pay the difference in cost between that of the designated supplier and his own.

<u>Section 3.</u> Prior to receiving new uniforms, employees must demonstrate a need for replacement by turning their used uniforms over to the Borough.

ARTICLE 21. MISCELLANEOUS PROVISIONS

Section 1. Employees shall be granted a fifteen (15) minute coffee break in the morning.

<u>Section 2.</u> The Borough shall provide reasonable bulletin board space for the posting of Union notices to its members.

Section 3. The Borough agrees to pay for the cost of obtaining or renewing an employee's CDL license to a maximum of \$42.00 for a four (4) year renewal.

ARTICLE 22. SAFETY AND HEALTH

The Borough shall maintain working conditions in accordance with the health and safety provisions of both the Department of Health and the Department of Labor of the State of New Jersey. All reasonable suggestions for improvements will be considered and acted upon where practical.

ARTICLE 23. WELFARE AND PENSION BENEFITS

Section 1. The Borough shall continue to provide health benefits for employees of the Bargaining Unit and eligible dependents with premium paid by the Borough, through the New Jersey State Health Benefits Program and dental benefits as per Article 23, Section 4, in accordance with legislation approved by the State of New Jersey. Employees and retirees shall contribute towards health benefits in accordance with New Jersey state law (Ch. 78, P.L. 2011). If the Borough elects to change insurance carriers or plans to be self-insured, the new benefits provided shall be equal to or better than the benefits set forth herein. Said benefits, including dental benefits as set forth below, shall apply to eligible retirees and their dependents as set forth in Section 6 below. Retiree survivor benefits shall be provided only to the employee's spouse and dependents at the time of retirement in accordance with Resolution No. 08-150, adopted on January 22, 2008. As of June 28, 2011, employees with less than 20 years of service at that time are required to contribute towards their healthcare premium in retirement in accordance with Chapter 78, P.L., 2011 adopted by the State of New Jersey (See Section 6).

<u>Section 2.</u> The Borough shall continue contributions to the Public Employees Retirement Program according to State regulations.

Section 3. The Borough shall provide disability income insurance covering employees for a period of up to six (6) months. Employees shall be afforded full pay only

if they exhaust their sick leave bank during the disability insurance period. If the employee exhausts the entire sick leave bank or has no accumulated sick leave, the employee shall be afforded only the disability income provided by the insurance carrier and not full pay.

- **Section 4.** The Borough shall provide a Dental Plan through the State Health Benefits Plan Dental Plan. The Borough will pay 100% of the cost for a dental DPO for employee and dependents if the employee wishes to participate in the DEP dental plan the employee will pay 50% of the premium cost through a payroll deduction.
- <u>Section 5.</u> Effective April 1, 2008, optical benefits through teamsters shall terminate and this Section 5 shall be deemed deleted. Optical benefits are provided through healthcare coverage in the SHBP.
- <u>Section 6.</u> The Borough of Garwood hereby authorizes payment of the cost of health and dental insurance in retirement as follows for employees hired prior to October 11, 2016:
- (a) Employees that retire after twenty-five (25) years or more of service credit in the Public Employees Retirement System and service with the Borough of Garwood.
- (b) Employees that retire with 20 years of service as of June 28, 2011, in accordance with Chapter 78, P.L., 2011 adopted by the State of New Jersey shall not be required to contribute towards the cost of their health and dental care in retirement in accordance with law set forth by the State of New Jersey.
- (c) Employees that retire with less than 20 years of service as of June 28, 2011, in accordance with Chapter 78, P.L., 2011 adopted by the State of New Jersey shall be required to contribute towards health and dental care cost in retirement in accordance with law set forth by the State of New Jersey.
- (d) Employees that have retired on a disability pension in accordance with terms in (b) (c) (d) (e) of this section.
- (e) All employees hired on or after October 11, 2016 shall not be afforded retiree health benefits for themselves, spouses and/or dependents. Furthermore, Resolution No. 08-150 is rescinded to employees hired after October 11, 2016.

ARTICLE 24. WAGES

- **Section 1.** Effective January 1, 2016, the Borough agrees to grant employees in the bargaining unit covered by this agreement a 1.8% percent per hour increase.
- <u>Section 2.</u> Effective January 1, 2017, the Borough agrees to grant employees in the bargaining unit covered by this agreement a 1.8% percent per hour increase.
- **Section 3.** Effective January 1, 2018, the Borough agrees to grant employees in the bargaining unit covered by this agreement a 1.8% percent per hour increase.

Section 4. Effective January 1, 2019, the Borough agrees to grant employees in the bargaining unit covered by this agreement a 1.9% increase per hour increase.

Section 4. Salary for years 2016, 2017, 2018 and 2019 is as follows for employees for employees hired prior to January 1, 2013:

Year	2016	2017	2018	2019
Percentage Increase	1.8%	1.8%	1.8%	1.9%
Hourly Rate	\$31.62	\$32.19	\$32.77	\$33.39

<u>Section 5.</u> Effective January 1, 2013, for all employees hired after January 1, 2013 the following wage schedule and classifications shall apply. Each classification shall be for a period of one year from the date of hire:

Probationary employee: 50% less than the current hourly rate 40% less than the current hourly rate 30% less than the current hourly rate 30% less than the current hourly rate 20% less than the current hourly rate 10% less than the current hourly rate 20% less than the current hourly rate 30% less

Class A employee: Current hourly rate

ARTICLE 25. LONGEVITY

Longevity payments to employees hired prior to January 1, 1993, shall be made according to the following schedule and shall be effective January 1, 1993, on the anniversary date of the employee's date of employment.

YEARS OF SERVICE	PERCENT OVER REGULAR BASE PAY
4 years	3%
8 years	4%
12 years	5%
15 years	6%
20 years	7%

No longevity payment shall be made to or on behalf of any employee hired on or after January 1, 1993.

ARTICLE 26. STRIKES AND LOCK-OUTS

Section 1. It is agreed that the Union and employees shall not call or engage in strike (or threats thereof) and the Borough shall not institute a lock-out, for any cause whatsoever during the term of this agreement; nor shall the Union or any of its employees cause or participate in any cessation of work, slow down, work stoppage or interference

of any kind with normal Borough operations. Employees, however, shall not be required to cross any primary picket line.

Section 2. In the event of a strike, slowdown, walkout or job action not authorized by the Union, it is agreed that participation in any such activity by a Union member shall entitle the Borough to take disciplinary action, including possible termination of the employment of such employee or employees.

<u>Section 3.</u> Nothing contained in this agreement shall be construed to limit or restrict the parties in their rights to seek and obtain such judicial relief as they may be entitled to have in law or inequity, or both, in the event of such actions as described in this Article.

ARTICLE 27. SEPARABILITY

If any Article or Section of this agreement or of any supplements, appendixes or riders thereto should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal pending a final determination as to its validity, the remainder of this agreement and of any supplements, appendixes or riders thereto, or the application of such Article or Section to persons or circumstances other than those as to which it has been held invalid or as to which compliance with or enforcement of has been restrained, shall not be affected thereby.

ARTICLE 28. TEAMSTERS LOCAL 11 EDUCATION FUND

The Borough agrees to pay the sum of one cent per hour for each hour the employee works up to a maximum of 2,080 hours annually on a regular basis and to remit payment to the Local 11 Education Fund. This will pertain to bargaining members only. Such contributions shall be billed and paid monthly through a voucher process.

ARTICLE 29. DURATION OF AGREEMENT

Section 1. This agreement shall become effective on the date hereof and with respect to salaries shall be retroactive to January 1, 2016 and shall continue in full force and effect for four years until December 31, 2019. Said contract shall continue in effect thereafter unless and until said contract is modified by a subsequent agreement of the Governing Body or unless either party is given notice, in writing, at least sixty (60) days prior to the expiration date of said contract that said contract provisions shall not continue beyond the aforementioned date. In such case, the parties shall endeavor to negotiate a new agreement within the sixty (60) days prior to the expiration of the agreement.

<u>Section 2.</u> The salary provisions set forth in the agreement for the years 2016, 2017, 2018, and 2019 are subject to appropriations and ordinances being adopted by the Mayor and Council.

Section 3. The provisions of the contract shall not apply to part time seasonal help employed by the Borough of Garwood who shall be paid such wages and be employed for such hours as may be determined by the Borough. Said summer employment shall not exceed four (4) months in duration each year.

BOROUGH OF GARWOOD

UNION COUNTY, NEW JERSEY

MUNICIPAL BUILDING 403 SOUTH AVENUE GARWOOD, NJ 07027

RESOLUTION NO. 16-284

BE IT RESOLVED by the Council of the Borough of Garwood, County of Union, State of New Jersey, hereby enter into an agreement with Local #11 affiliated with the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America and authorize the Mayor and Municipal Clerk to sign said agreement, covering the years 2016, 2017, 2018 and 2019. The terms of said agreement are attached and made a part of the resolution.

I, Christina M Ariemma, Municipal Clerk of the Borough of Garwood hereby attest that this Resolution was adopted by the Council of the Borough of Garwood on October 25, 2016.

CHRISTINA M. ARIEMMA, Municipal Clerk

Christina M. Ariemma

BOROUGH OF GARWOOD

ORDINANCE NO. 16-17

	Adopted:	71/15/2016		
Introduced:	10/25/2016		Public Hearing:	11/15/2016
Motion:	Councilman Petruzzelli		Motion:	Councilman Sarno
Seconded:	Councilman Sarno		Seconded:	Councilwoman Todisco

AN ORDINANCE FIXING THE SALARIES AND WAGES FOR THE DEPARTMENT OF PUBLIC WORKS OF THE BOROUGH OF GARWOOD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY.

BE IT ORDAINED by the Mayor and Council of the Borough of Garwood, County of Union, State of New Jersey:

<u>Section 1.</u> Effective January 1, 2016, the Borough agrees to grant employees in the bargaining unit covered by this agreement a one and eight tenths (1.8%) percent per hour increase.

<u>Section 2.</u> Effective January 1, 2017, the Borough agrees to grant employees in the bargaining unit covered by this agreement a one and eight tenths (1.8%) percent per hour increase.

<u>Section 3.</u> Effective January 1, 2018, the Borough agrees to grant employees in the bargaining unit covered by this agreement a one and eight tenths (1.8%) percent per hour increase.

Section 4. Effective January 1, 2019, the Borough agrees to grant employees in the bargaining unit covered by this agreement a one and nine-tenths (1.9%) percent per hour increase.

Section 5. Salary for years 2016-2019 is as follows for employees hired prior to January 1, 2013:

	1.80%	1.80%	1.80%	1.90%
Year	2016	2017	2018	2019
Hourly Rate	\$31.62	\$32.19	\$32.77	\$33.39

<u>Section 6.</u> Effective January 1, 2013, for all employees hired after January 1, 2013 the following wage schedule and classifications shall apply. Each classification shall be for a period of one year from the date of hire:

Probationary employee:

50% less than the current hourly rate

Class E employee:

40% less than the current hourly rate

Class D employee:

30% less than the current hourly rate

Class C employee:

20% less than the current hourly rate

Class B employee:

10% less than the current hourly rate

Class A employee:

Current hourly rate

SECTION 7. The foreman shall receive additional salary of \$3.00 per hour.

SECTION 8. Salaries and wages shall be bi-weekly and shall be retroactive and/or take effect as of January 1st of the year designated.

SECTION 9. All ordinances or parts of ordinances inconsistent herewith are repealed.

Ordinance No. 16-17 DPW Salary Resolution Introduced: October 25, 2016 Adopted: November 15, 2016 Page 2 of 2

SECTION 10. The within ordinance shall take effect after final passage and publication in accordance with law.

APPROVED:

Charles P. Lombardo

CHARLES P. LOMBARDO, Mayor

ATTEST:

CHRISTINA M. ARIEMMA, Municipal Clerk

Christina M. Ariemma

RECORDED VOTE	INTRODUCTION (10/25/16)	ADOPTION (11/15/16)
COUNCILWOMAN CUCCARO	AYE	AYE
COUNCILMAN MARTIN	ABSENT	AYE
COUNCILMAN MATHIEU	AYE	AYE
COUNCILMAN SARNO	AYE	AYE
COUNCILWOMAN TODISCO	AYE	AYE
COUNCIL PRESIDENT PETRUZZELLI	AYE	AYE



DEPARTMENT OF THE TREASURY DIVISION OF PENSIONS AND BENEFITS (609) 292-7524 TDD (609) 292-7718 www.state.nj.us/treasury/pensions

JON S. CORZINE Governor

February 29, 2008

MAILING ADDRESS: PO Box 295 TRENTON NJ 08625-0295

LOCATION: **50 WEST STATE STREET** TRENTON NEW JERSEY

R. DAVID ROUSSEAU Acting State Treasurer

FREDERICK J. BEAVER Director

Garwood Borough Attn: Christina M. Ariemma, RmC 403 South Avenue Garwood, NJ 07027

Re: Chapter 48, PL 1999 Resolution

MUNICIPAL CLERK

BOROUGH OF GARWOO

Dear Ms. Ariemma:

We are in receipt of the resolution submitted by Garwood Borough to adopt the provisions of Chapter 48 for post retirement medical coverage effective January 1, 2008.

If you have any questions regarding Chapter 48, PL 1999, I can be reached at (609) 633-7155.

Sincerely

Kenneth P. Dunn **Assistant Chief**

State Health Benefits Bureau

STATE OF NEW JERSEY DEPARTMENT OF THE TREASURY • DIVISION OF PENSIONS AND BENEFITS

New Jersey State Health Benefits Program

PO BOX 299 TRENTON, NJ 08625-0299

RESOLUTION No. 08-150

A RESOLUTION		2:14.17.38 under which a public employer alth Benefits Program (SHBP) coverage of
BE IT RESOLVED	:	
hereby elects to ac promulgated by the	State Health Benefits Commission to	
tive on the 1st day		
ment medical bene	adoption of this resolution does not fre	ee us of the obligation to pay for post-retire- ified for those payments under any Chapter
Health Benefits Prowe are responsible	ogram. We recognize that, while we re e for providing the payment for post-re to Resolution Addendum for all employ	roperly amended or revoked with the State main in the State Health Benefits Program, etirement medical coverage as listed in the rees who qualify for this coverage while this
of all contracts, ord undertake. We also	inances, and resolutions that detail pos	n of Pensions and Benefits complete copies t-retirement medical payment obligations we provide the Division with information need-
, ,	t the foregoing is a true and correct cop acil of the Borough of Garwoo	•
Borough of	Garwood	403 South Avenue
CORPOR	ATE NAME OF EMPLOYER	ADDRESS
on the 22nd	day of <u>January</u> , 2008	Garwood, NJ 07027
Attest: Chris	tina M. Ariemma SIGNATURE	Approved: Dennis J. McCarthy, Mayor

Christina M. Ariemma, Municipal Clerk

OFFICIAL TITLE

908-789-0710

TELEPHONE NUMBER

HR-0426-0506

DIVISION OF PENSIONS AND BENEFITS NEW JERSEY STATE HEALTH BENEFITS PROGRAM RESOLUTION ADDENDUM — Chapter 48, P.L. 1999

Resolution No. 08-150, Adopted January 22, 2008 Please read instructions on reverse side BEFORE completing this form.

		⁸ ⁄⁄/9 s a	au ⁹ /8(7 a.	<u> </u>	ı		[T			ī	 	
×		1	If Benefits do no Effective Date	1-1-08								4
BOTH Box)		/ Do Benefits Apply To Current Retiree's	% Moys SOL II									
JRIATE		C # D &	°N	×								
CHECK APPROPRIATE BOX)		Premium Payment Surviving Spouses	% MOUS	100								
	O 3ER)	e ment	°N									
Medical	#092700	Medicare Reimbursement	% MOUS	100								,
d for :	ID ID	ts c	°N									
Form to be used for: Medical	SHBP	Premium Payment Dependents	"SPA JI	100								
Form	Union -	Premium / Payment / Retiree's /	°N									
•	County of Union - SHBP ID #092700 (CORPORATE NAME OF EMPLOYER, COUNTY, SHBP DENTIFICATION NUMBER)	ed Pre	O Ze Now % No Ze No No Ze No Z	100								
	County (corporate N	Provisions Adopted	S9 Perilien									
2008 (YEAR)	1 F	1 2 40	3a) Nimedra Se									
700	o d	15 4 17.38 10 10 10 10 10 10 10 10 10 10 10 10 10 1	" " " (-									
£	Garwo	(0)	~~~~ "/V (p~	70								
Y 221,	of i	Z Uojs	S) Kon ave	×								
January (MONTH)	Borough		1) Relired on a Disability P.	×								
	BOI	EES cers,	aining ligned,	#11					07-210			
Effective date of Resolution		CLASS OF EMPLOYEES Examples: police officers,	olerical workers, bargaining unit (PBA,CWA), nonaligned, or individual(s)	-Local #			Police and Other	а Ф	No 07			
te of R	Name	ASS OF	cal work PBA,CV or ind	rs-Irc			and (
iive dat	Employer Name	CLF	olerii unit (l	Laborers]. Ge	Employees	Resolution			
Effec	∃mp			La			Pol	Emp	Res			

908-789-0710 PHONE

> NAME OF ČEŘTIFYING OFFICER Christina M. Ariemma, Borough Administrator/Clerk

DATE RESOLUTION SUBMITTED

January 23, 2008

MEMORANDUM OF AGREEMENT

BOROUGH OF GARWOOD

AND

TEAMSTERS LOCAL NO. 11

The negotiation committees of the Borough of Garwood and the Teamsters Local No. 11 agree to the terms of this Memorandum of Agreement as set forth below:

1. Article 4 (Check-Off of Union Fees):

a. Add the following as Section 1(c):

The Union shall indemnify and hold the Borough harmless against liability which may arise because of actions of the borough in deduction and transmission of the union membership dues. The Borough will make available to the Union any information within its control for which the Union would have reasonable need to defend against any such liability, except in instances of the Borough's gross negligence.

b. Add the additional following language to Section 2(b):

The Union will indemnify and hold the Borough harmless against liability which may arise because of action of the Borough in deduction and transmission of the representation fee. The Borough will make available to the Union any information within its control for which the Union would have reasonable need to defend against any such liability action except in instances of the Borough's gross negligence.

2. Article 6 (Employee Rights and Responsibilities):

a. Delete Section 3(b) and replace with the following:

In the absence of the foreman, employees may be assigned to work as the acting foreman. The employee currently working with the greatest seniority when the foreman is absent, shall serve as the acting foreman. Additionally, the employee will only be considered the acting foreman after being assigned by the Superintendent of Public Works. Further, the absence of the foreman shall only occur when the foreman is absent for a minimum of an eight (8) hour workday. The employee shall receive the same rate as the foreman shall comply with the provisions set forth in Section 3(a) above.

- b. Delete the following language from Section 3(a) in its entirety: "carry a pager".
- c. Delete the last sentence in Section 3(a) and replace with the following:

The foreman must also be available for routine and emergency calls at all times during working and non-working hours.

3. Article 7 (Hours of Work and Overtime):

Delete Section 5 in its entirety.

4. Article 11 (Holidays):

a. Add the following language to Section 1:

All employees hired on or after January 1, 2016 shall not be afforded the "Employee's Personal Birthday" holiday.

b. Revise Section 2 as follows:

"Employees who work on any of the above holidays shall be paid double (2X) their regular straight time rate for time worked and shall-receive an additional day off with pay or the day's pay."

c. Revise Section 3 by deleting the words "Mayor and Council" and replacing with "Superintendent or Borough Administrator".

5. Article 12 (Vacations):

Create Section 1(b): Vacation schedule for all employees hired on or after ratification of the Memorandum of Agreement as follows:

Calendar Year of Employment First year hired or prior to June 30	Vacation Days Earned 3 days first year
First year hired after July 1 but prior to November 1	1 day first year
First year hired after November 1	0 days first year
Second year through Fifth year	5 days per year
Sixth year through Tenth year	10 days per year
Eleventh year through Fifteenth year	13 days per year
Sixteenth year through Twentieth year	15 days per year
Twenty-First year and thereafter	20 days per year

All vacation time shall be prorated during the first and last year of employment.

6. Article 14 (Paid Sick Leave):

a. Add the following to Section 1:

All employees hired on or after January 1, 2016 shall be afforded ten (10) paid sick days per year.

b. Create Section 1(b):

All sick time shall be prorated during the first and last year of employment.

c. Create Section 2(b):

All employees hired on or after May 21, 2010 will not be afforded the ability to cash in each year's unused sick leave at the end of the calendar year in compliance with N.J.S.A. 40A:9-10.4. The Borough of Garwood shall only pay supplemental compensation to an employee for accumulated unused sick leave in an amount not to exceed \$7,500. Supplemental compensation shall be payable only at the time of retirement from a State-administered or locally-administered retirement system based on the leave credited on the date of retirement in compliance with New Jersey state law.

7. Article 16 (Jury Duty):

Remove current language in its entirety and replace with: An employee who is called for jury duty will be paid eight (8) hours straight time pay for scheduled working time lost. All employees called for jury duty are required to provide proof of jury duty notice and attendance.

8. Article 19 (Grievance Procedure and Arbitration):

Delete Step 1(a) and Step 1(b) in their entirety and replace with: An aggrieved employee and/or the union representative shall reduce said grievance to writing and serve upon the Borough Administrator within five (5) business days from the occurrence of the grievance. Within ten (10) business days thereafter, the grievance shall be discussed between the Borough Administrator and/or designated representative and either the aggrieved employee and/or the union representative. A written decision shall be provided to the employee and/or the union representative within ten (10) business days thereafter.

9. Article 20 (Uniforms)

- a. Increase the shoe allowance by thirty-five (\$35.00) dollars.
- b. Create Section 1(e):

The Borough reserves the right to enter into an agreement with a rental uniform supply company or designated shoe supplier. Such rental garments shall be equal to the items outlined in subsections (a) and (b). If such rental company is used, all employees must utilize these garments or purchase shows from the specific vendor.

10. Article 23 (Welfare and Pension Benefits)

a. Delete the second sentence from Section 1 and replace with the following:

Employees and retirees shall contribute towards health benefits in accordance with New Jersey state law (Ch. 78, P.L. 2011).

b. Delete Section 3 in its entirety and replace with the following:

The Borough shall provide disability income insurance covering employees for a period of up to six (6) months. Employees shall be afforded full pay only if they exhaust their sick leave bank during the disability insurance period. If the employee exhausts the entire sick leave bank or has no accumulated sick leave, the employee shall be afforded only the disability income provided by the insurance carrier and not full pay.

- c. Delete Section 6(e) in its entirety.
- d. Create new Section within Section 6:

All employees hired on or after ratification of the Memorandum of Agreement shall not be afforded retiree health benefits for themselves, spouses and/or dependents. Furthermore, Resolution No. 08-150 is rescinded to employees hired after ratification of the Memorandum of Agreement.

11. Article 24 (Wages)

a. Salary Increases as follows:

2016 - 1.8%

2017 - 1.8%

2018 - 1.8%

2019 - 1.9%

- b. Remove Section 5 in its entirety.
- 12. The parties acknowledge that the terms and conditions are subject to ratification.
- 13. All parties agree to recommend these terms and conditions to their respective constituents for ratification.
- 14. All proposals which are not included in this agreement shall be deemed withdrawn by both parties.

In witness whereof, this Memorandum of Agreement is executed on October 11, 2016.

Michael Curcio, Secretary/Treasurer

Maryann Tittle, Business Agent

Matthew McGourty, Business Agent

For the Committee:

Richard Byrne, Shop Steward

Linwood Navarro, Committee Member

Teamsters Local 11

Borough of Garwood

Charles P Somb ando-Charles P. Lombardo, Mayor

ATTEST:

Christina M. Ariemma, RMC Administrator/Municipal Clerk

BOROUGH OF GARWOOD

UNION COUNTY, NEW JERSEY
MUNICIPAL BUILDING
403 SOUTH AVENUE
GARWOOD, NJ 07027

RESOLUTION NO. 16-274

BE IT RESOLVED, by the Council of the Borough of Garwood, County of Union, State of New Jersey hereby authorize the Mayor and Borough Administrator/Clerk to sign the Memorandum of Agreement between the Teamsters Local #11 and the Borough of Garwood.

BE IT FURTHER RESOLVED that the Memorandum of Agreement is attached hereto and made a part of this resolution.

I, Christina M Ariemma, Municipal Clerk of the Borough of Garwood hereby attest that this Resolution was adopted by the Council of the Borough of Garwood on October 11, 2016.

Christina M. Ariemma

<u>Section 4.</u> The Employer agrees to comply with Chapter 303, Public Laws of 1968 with regard to all full-time employees and said Employer shall not in any way interfere with the rights of said employees as provided for by Chapter 123, Public Laws of 1974.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by their duly authorized officer the day and year first above written.

Borough of Garwood	Local No. 11 affiliated with International Brotherhood of Teamsters
By: Charles Sombardo Charles Lombardo, Mayor	By: Michael Curcio, Secretary/Treasurer
ATTEST:	By: Maryann Tittle, Business Agent
Christina M. Ariemma, Borough Clerk	By: Matthew McGourty, Business Agent
Date: Jenuary 24,2017	COMMITTEE: Richard Byrne, Shop Steward Linwood Navarro, Committee Member
	Date: 12/21/16